

# Application Submission Instructions

## *Interstellar Initiative*

Presented by the New York Academy of Sciences and the Japan Agency for Medical Research and Development

[www.nyas.org/Interstellar2018](http://www.nyas.org/Interstellar2018)

Submission Deadline: April 2, 2018, 11:59 PM EDT (April 3, 2018, 12:59 PM JST)

Thank you for your interest in applying for the *Interstellar Initiative*. Please find below more information on how to submit your application through the [web portal](#). For questions about the program and application, please email [interstellar@nyas.org](mailto:interstellar@nyas.org). For technical issues with the application portal, visit the [FAQ](#).

In addition to application to the portal above, applicants in Japan should submit their application to e-Rad portal ([www.e-rad.go.jp/en/](http://www.e-rad.go.jp/en/)) as well.

### Create an account:

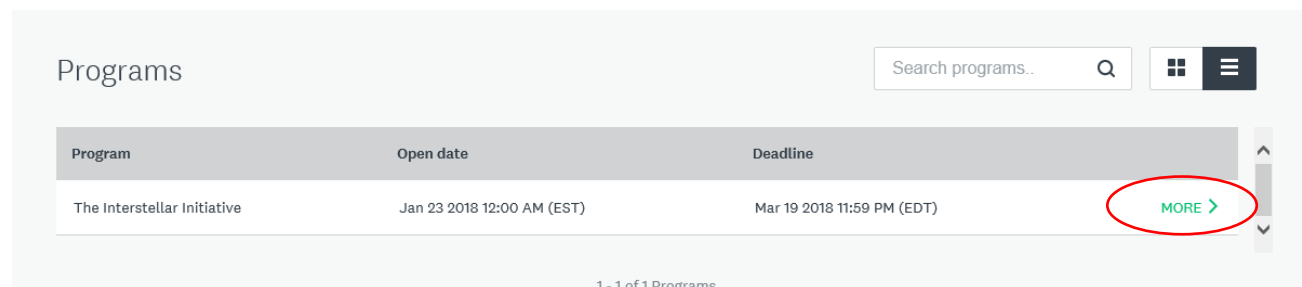
To create an account, visit the online portal:

[www.interstellarnyas.smapply.io/prog/the\\_interstellar\\_initiative/](http://www.interstellarnyas.smapply.io/prog/the_interstellar_initiative/).

Click on the green “Register” button in the top right corner. You will receive an email from [interstellar@nyas.org](mailto:interstellar@nyas.org) to validate your account. Click on the link provided in the email to confirm your account.

### Starting your application:

You should receive a second email confirming your registration as an applicant. Once your account has been created, login. To get the application for the Interstellar Initiative, click the green “View Programs” button, or the “Programs” button on the top right. You should see the listing for the Interstellar Initiative, pictured below. Click on the green “MORE” button:




Program	Open date	Deadline
The Interstellar Initiative	Jan 23 2018 12:00 AM (EST)	Mar 19 2018 11:59 PM (EDT)

1 - 1 of 1 Programs


Then the green “APPLY” button on the program page:



The Interstellar Initiative



Japan Agency for Medical Research and Development



The New York Academy of Sciences

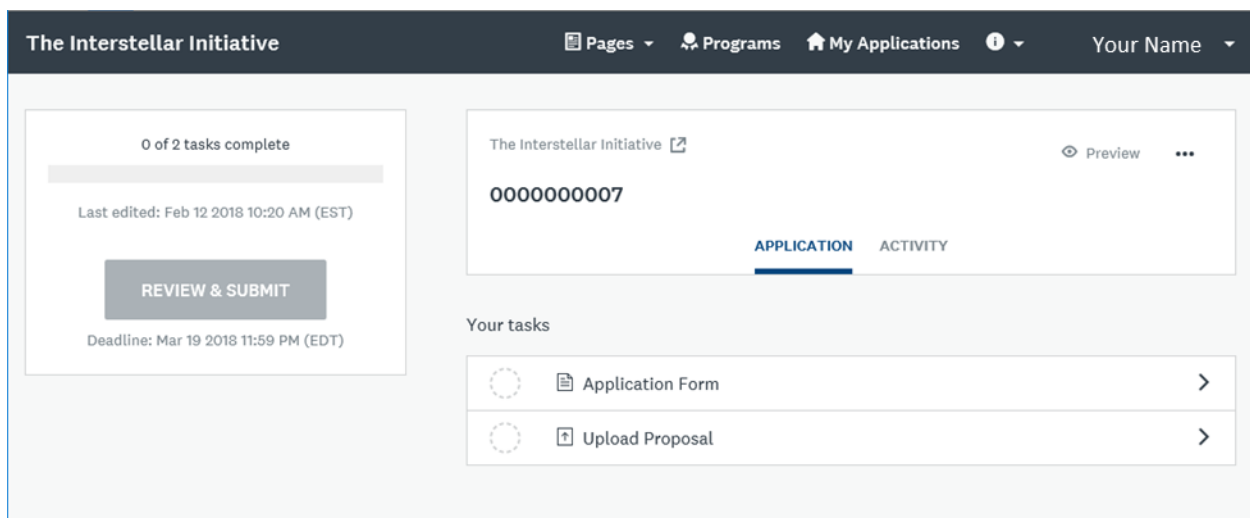
Collaboration is key to truly innovative scientific discoveries and advancement. There is a critical need to promote and support the intersection of ideas across international boundaries and disciplines, in particular among early career scientists. The *Interstellar Initiative* — presented jointly by the **Japan Agency for Medical Research and Development** and **The New York Academy of Sciences** — recognizes the world's most promising Early Career Investigators from around the world and connects them with

**APPLY**

Opens  
**Jan 23 2018 12:00 AM (EST)**

Deadline  
**Mar 19 2018 11:59 PM (EDT)**

This will bring you to the application page (below). Complete the Application Form and Upload your proposal here. You can return and edit both until the application deadline.



The Interstellar Initiative

Pages Programs My Applications Your Name

0 of 2 tasks complete

Last edited: Feb 12 2018 10:20 AM (EST)

**REVIEW & SUBMIT**

Deadline: Mar 19 2018 11:59 PM (EDT)

The Interstellar Initiative

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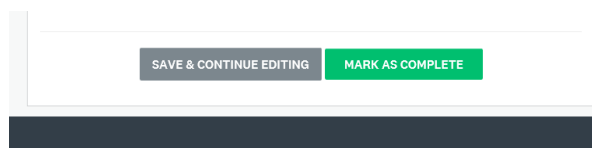
APPLICATION ACTIVITY

Your tasks

- Application Form
- Upload Proposal

**Application form:**

Fill in the fields in the application form. Unless otherwise indicated, all fields are required. At the bottom of the form, there are options to “SAVE AND CONTINUE EDITING” or to “MARK AS COMPLETE.” Click “MARK AS COMPLETE” when you have finished the Application Form.



SAVE & CONTINUE EDITING MARK AS COMPLETE

Once submitted, clicking the three dots in the top right corner of the application page allows you to download the form , reset all fields, or to edit your submission.

Pages Programs My Applications

[← Back to application](#)

The Interstellar Initiative  
000000007  
ID: 000000007

Application Form

Application Form

Completed Feb 12 2018 10:42 AM (EST)

Application Form: The Interstellar Initiative

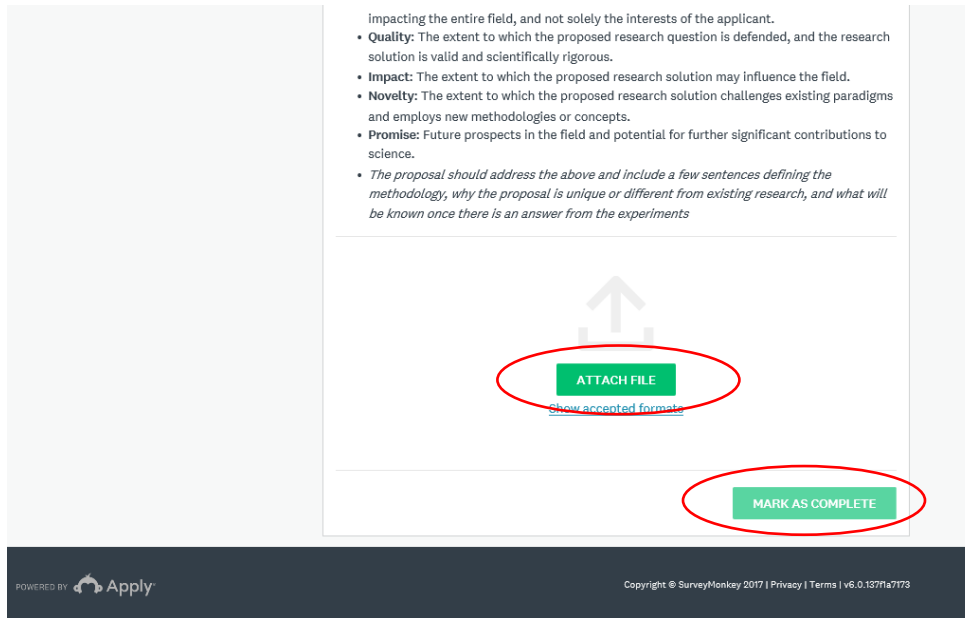
Unless indicated, all questions are required. For more information, please visit [www.nyas.org/Interstellar2018](http://www.nyas.org/Interstellar2018). Please contact us with any questions.

Last Name

Download  
Reset  
Edit

**Proposal upload:**

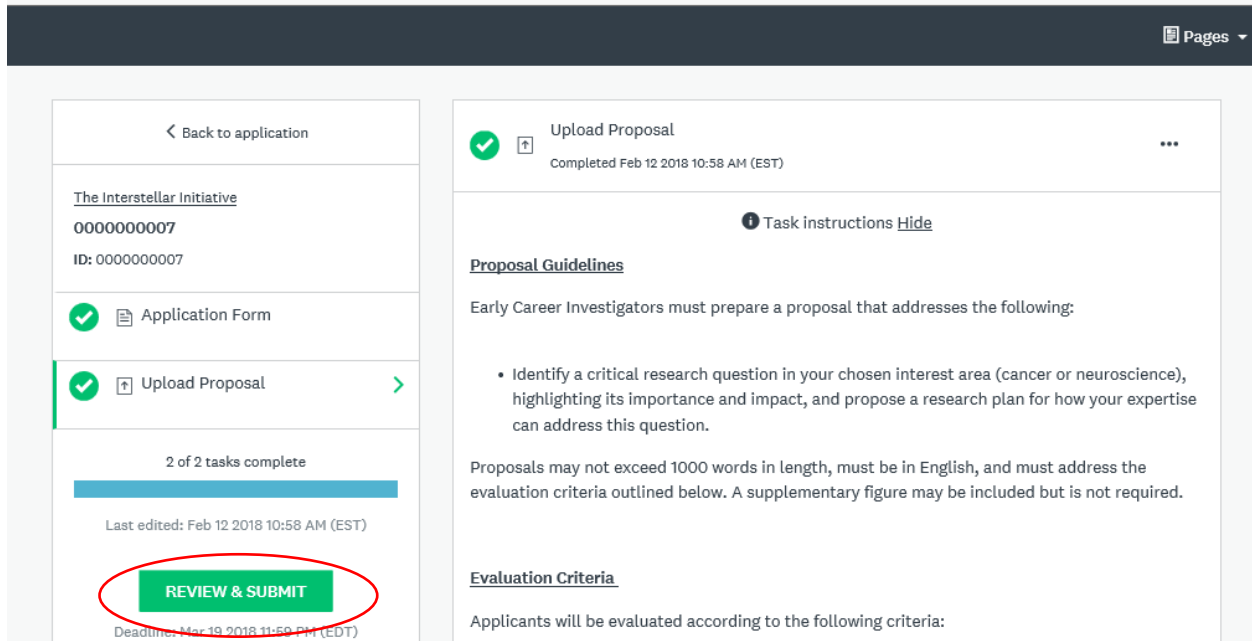
To upload your proposal, click “**Upload Proposal**” from the Application Page. Select “**ATTACH FILE**” at the bottom of the page, and upload your proposal as a Word Document or PDF. Proposals must be in English, less than 1000 words, and address the evaluation criteria. Please include your name and email address in the file.



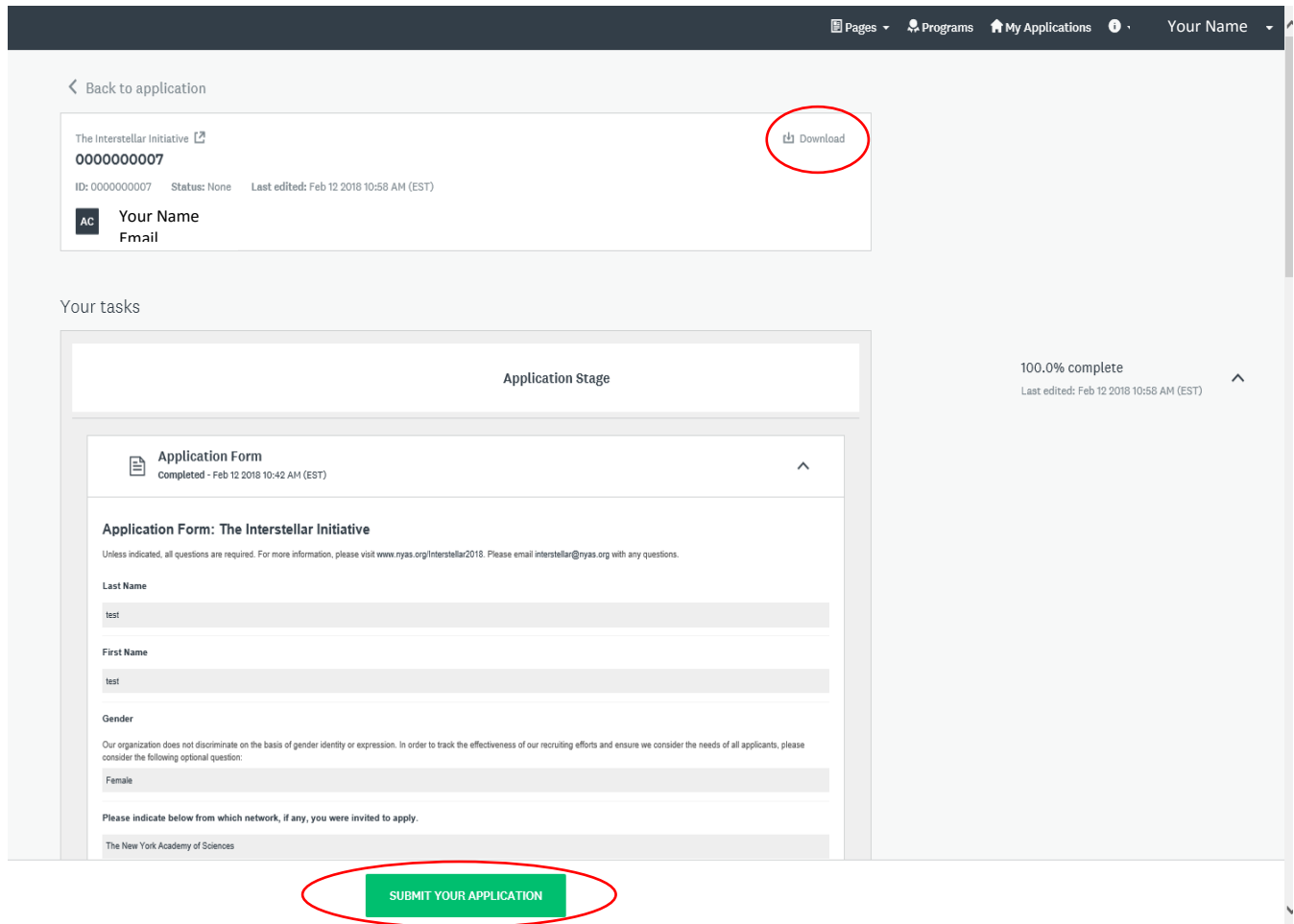
Once uploaded, click “**MARK AS COMPLETE**” to submit.

**Submitting your application:**

You must submit the application to complete the application process. Once the application form is complete and your proposal has been uploaded, the green “**REVIEW & SUBMIT**” button will be available for submission.





This will bring you to a review page of your application. You can download your application from this page and submit your application here. To finish your application click **"SUBMIT YOUR APPLICATION"** at the bottom of the page.



Pages Programs My Applications Your Name

< Back to application

The Interstellar Initiative   Download

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ID: 000000007 Status: None Last edited: Feb 12 2018 10:58 AM (EST)

AC Your Name  
Fmail

Your tasks

Application Stage

100.0% complete  
Last edited: Feb 12 2018 10:58 AM (EST)

Application Form  
Completed - Feb 12 2018 10:42 AM (EST)

**Application Form: The Interstellar Initiative**

Unless indicated, all questions are required. For more information, please visit [www.nyas.org/Interstellar2018](http://www.nyas.org/Interstellar2018). Please email [interstellar@nyas.org](mailto:interstellar@nyas.org) with any questions.

Last Name  
test

First Name  
test

Gender  
Our organization does not discriminate on the basis of gender identity or expression. In order to track the effectiveness of our recruiting efforts and ensure we consider the needs of all applicants, please consider the following optional question:  
Female

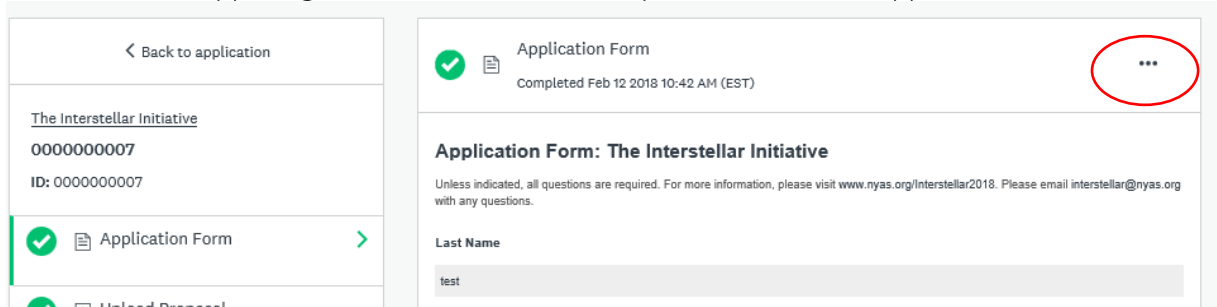
Please indicate below from which network, if any, you were invited to apply.  
The New York Academy of Sciences

**SUBMIT YOUR APPLICATION**

Once submitted, a confirmation page will appear, and you will receive an email confirming that your application has been submitted.



### Editing after submission:



You can edit your application and proposal up to the application deadline of March 19, 2018. Visit the application page, and click on the portion of the application you would like to edit. Click the dots in the upper right hand corner, and a drop down menu will appear that includes "edit."






< Back to application

The Interstellar Initiative  
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ID: 000000007

  Application Form >

  Upload Proposal

  Application Form  
Completed Feb 12 2018 10:42 AM (EST) 

**Application Form: The Interstellar Initiative**

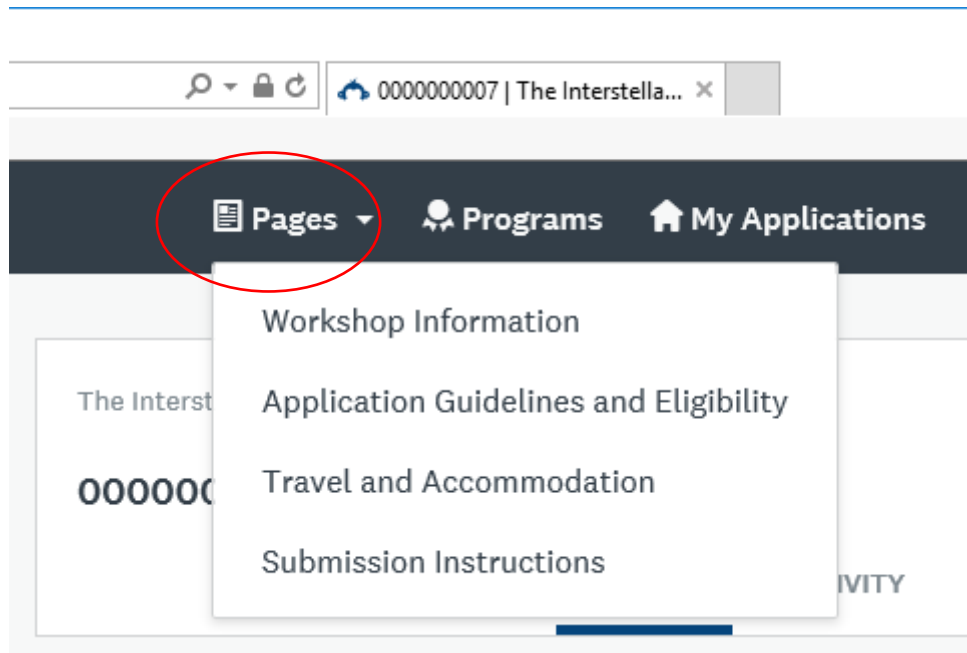
Unless indicated, all questions are required. For more information, please visit [www.nyas.org/Interstellar2018](http://www.nyas.org/Interstellar2018). Please email [interstellar@nyas.org](mailto:interstellar@nyas.org) with any questions.

Last Name  
test

When you have finished editing, click **"MARK AS COMPLETE"** at the bottom of the page to submit your edits.

**Site Navigation:**

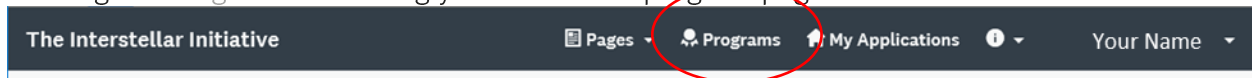
Clicking on “Pages” will show you a drop down menu with links to more information about the *Interstellar Initiative* and the application:



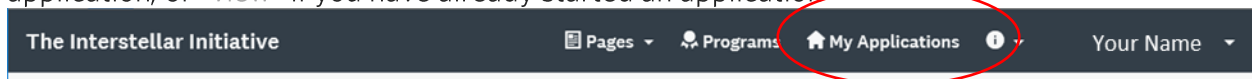
The links in the drop down menu are below:

- [Workshop Information](#)
- [Application Guidelines and Eligibility](#)
- [Travel and Accommodation](#)
- Submission Instructions (links to these instructions)

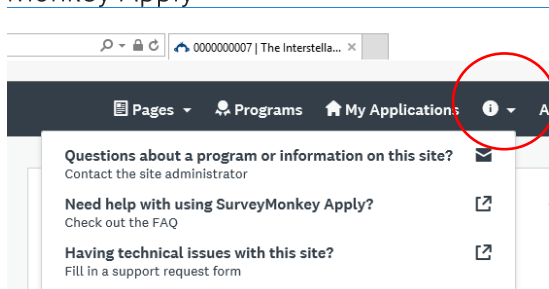
Clicking on “Programs” will bring you back to the program page



Clicking on “My Application” will bring you to your application. Click “start” to begin the application, or “view” if you have already started an application



Clicking on the “i” icon will bring you to a drop down menu for technical assistance with Survey Monkey Apply



The downward arrow next to your name brings you to your account information, including options to change your password and notification settings.

